



# GL BAJAJ GROUP OF INSTITUTIONS, MATHURA

## ACADEMIC CALENDAR (Even Sem. 2022-23)

FEBRUARY							MARCH						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4				1	2	3	4
5	6	7	8	9	10	11	5	6	7	8	9	10	11
12	13	14	15	16	17	18	12	13	14	15	16	17	18
19	20	21	22	23	24	25	19	20	21	22	23	24	25
26	27	28					26	27	28	29	30	31	

W:23 , H:5

W: 24 , H:7

13 Feb : Class Commencement of B. Tech (VI & VIII Sem) and B. Arch (X Sem)

18 Feb : Mahashivratri

7 March : Holika Dahan

8 March : Holi

10 March : Class Commencement of MBA-II Sem

13-16 March: External Practical/Project Examination (B. Tech I & III Sem and MBA I Sem)\*

18 March: External Univ. Examination (B.Tech I & II Sem, MBA-I Sem)\*

30 March: Ram Navmi

APRIL							MAY						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
30						1		1	2	3	4	5	6
2	3	4	5	6	7	8	7	8	9	10	11	12	13
9	10	11	12	13	14	15	14	15	16	17	18	19	20
16	17	18	19	20	21	22	21	22	23	24	25	26	27
23	24	25	26	27	28	29	28	29	30	31			

W: 23 , H:7

W: 27 , H:4

03-05 April : ST-1 of B.Tech [(ME) VI & VIII Sem] and B.Arch (VIII & X Sem) [Excel CSE-VI Sem.]

10 April : Class Commencement of B. Tech (II & IV Sem) & MBA (II Sem)

14 April : Ambedkar Jayanti

24-26 April : ST-2 of B.Tech [(ME) VI & VIII Sem], B.Arch (VIII & X Sem), ST-1 of CSE-VI Sem. and ST of MBA-IV Sem

22 April : Eid-ul-Fitr

11-13 May : ST-1 of B. Tech (II & IV Sem), MBA (II Sem) & ST-2 of CSE-VI Sem.

22-27 May : PUT of B. Tech (VI & VIII Sem), MBA-IV Sem and B.Arch (VIII & X Sem)

29-31 May : Internal Practicals Examination B.Tech (VI & VIII Sem), MBA IV Sem and B.Arch (X Sem)

JUNE							JULY						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3	30	31					1
4	5	6	7	8	9	10	2	3	4	5	6	7	8
11	12	13	14	15	16	17	9	10	11	12	13	14	15
18	19	20	21	22	23	24	16	17	18	19	20	21	22
25	26	27	28	29	30		23	24	25	26	27	28	29

W: 26 (T:26) H:5

W: 26 (T:26) H:5

5 June : External University Examination B. Tech (VI & VIII Sem), MBA IV Sem and B.Arch (X Sem)\*

12-17 June : ST-2 of B. Tech (II & IV Sem) and MBA (II Sem)

10-15 July : PUT of B.Tech (II & IV Sem) and MBA (II Sem)

17-19 July : Internal Practicals Examination B. Tech (II & IV Sem) and MBA-II Sem

24 July : External University Theory/Practical Examination B.Tech (II & IV Sem) and MBA (II Sem)\*

\*Subject to notification of the University

**Note :** A separate activity calendar will be issued by all HoDs comprising their departmental technical and co-curricular activities / events planned for Even Sem. 2022-23.

### INFORMATION FOR THE FACULTY

1. Prepare date-wise lecture plan, submit to the respective HoD by 03 working days before commencement of Classes and attach a copy of the same to course file of the respective subject.
2. The **attendance should be uploaded on the ERP on daily basis.**
3. Answer Copies of Sessional Test /PUT should be evaluated and shown to the students **within TWO days** and ensure the uploading of marks on the ERP.
4. NO class should be left unattended as per the time table but if inevitable then proper intimation in this regard to HoD is must.
5. All are required to take proper prior permission from respective HoD before availing any type of leave. Avoid pre-fix OR suffix type of leaves.
6. Invigilation duty has to be performed as per the schedule decided by Exam Cell. In case of any absence, a substitute must be provided by the concerned faculty.

### GUIDELINES TO THE STUDENTS

The following points must be noted by students for the upcoming session:

1. Students registering themselves after commencement of classes, shall be liable to deposit the fine.
2. All Sessional test will be of 2/3 hrs duration (ST-1 from Unit 1 to 3 , ST-2 from 4 onwards and PUT from the whole syllabus).
3. All students are required to maintain minimum 75% of attendance (in each theory and practical subjects) before appearing in Sessional Tests / PUT. List of students having shortage of attendance will be displayed on the departmental notice board before two days from commencement of each Sessional Exam/Tests.
4. **Minimum 75% overall attendance is required to appear in the University End Semester Examination as per university guidelines.**
5. RAGGING is a punishable offence, all students are required to refrain from it. FIR shall be lodged against the culprit, as per order of Hon'ble Supreme Court.

Sd/-  
(DIRECTOR)