



**GL BAJAJ GROUP OF INSTITUTIONS**  
MATHURA (UTTAR PRADESH)

**REQUEST FOR ALLOTMENT OF FACULTY RESIDENCE**

**Note:** Due to limited option available, residence is allotted to the married couples only.

Name : \_\_\_\_\_ Deptt.: \_\_\_\_\_ Designation: \_\_\_\_\_

Contact No. : \_\_\_\_\_ Email Id : \_\_\_\_\_@glbajajgroup.org  
Alt. Email Id : \_\_\_\_\_

Address :

<b>(a) Present</b>	<b>(a) Permanent</b>
_____	_____
_____	_____
_____	_____
Pin Code _____	Pin Code _____

Name of Spouse: \_\_\_\_\_ Date of Marriage: \_\_\_\_\_ Age: \_\_\_\_\_ years  
(DD/MM/YYYY) (As on application date)

Occupation of Spouse: \_\_\_\_\_ if the spouse is employed, place of employment: \_\_\_\_\_

	Sr. No.	Name of dependent(s)	Age (Years)	Relationship
<b>Other dependents, who will reside with you</b>	1			
	2			
	3			
	4			
	5			

Time duration by which you intend to bring your family after allotment: \_\_\_\_\_ days

**DECLARATION**

- The above particulars provided by me, are correct to the best of my knowledge. If any of the above is found to be false, the allotment of accommodation will stand cancelled apart from any disciplinary action that might be taken by the institute.
- I am applying for accommodation mainly for my spouse and children. I shall abide by the rules and regulations of the allotment and will remain within the framework as formed by institute time to time
- I shall intimate in writing in case of any changes in the above details take place in future.

\_\_\_\_\_  
(Signature of the Applicant)

\_\_\_\_\_  
(Date of Application)

**Following documents to be attached with the Application Form**

- Marriage Certificate
- Passport /Voter Id Card /Aadhar Card
- Birth Certificate for children

**Details to be filled in by Office**

Date of Application received: \_\_\_\_\_ Waiting List Number (if any): \_\_\_\_\_