G. L. BAJAJ GROUP OF INSTITUTIONS, MATHURA
ODD SEMESTER, SESSION : 2019-20
Proposed ACADEMIC CALENDER : B.Tech., B.Arch, MBA

JULY

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

W:26 (T:26), H:5

1 July : Class Commencement of B.Tech - VII Sem.
8 July : Class Commencement of B.Tech/B.Arch - III to IX Sem.
27 July : Saturday-Off

AUGUST

SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

W:23 (T:23), H:8

5 Aug : Class Commencement of MBA - III Sem.
6 Aug : Reporting & Orientation (Newly Admitted)
6 -17 Aug : Induction Programme
10 Aug : Saturday-Off
12 Aug : Bakr Id / Eid ul-Adha*
15 Aug : Independence Day / Raksha Bandhan
24 Aug : Janmasthmi

* Subject to visibility of Moon

SEPTEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

W:23 (T:16, E:6, O:1), H:7

10 Sept: Muharram/Ashura
17 Sept: Vishwakarma Pooja
11-17 Sept : Sessional Test-I (Unit-1&2)
21 Sept : Fresher's Party
28 Sept : Saturday-Off

OCTOBER

SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

W:20 (T:14, E:6), H:11

2 Oct : Mahatma Gandhi Jayanti
7 Oct : Maha Navmi
8 Oct : Dussehra
18-24 Oct : Sessional Test-II (Unit-1,2,3 &4)
25-29 Oct : Diwali Holidays

NOVEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

W:24 (T:16, E:6, O:2), H:6

09 Nov : Saturday-Off
10 Nov : Milad un-Nabi/Id-e-Milad
12 Nov : Guru Nanak Jayanti
15-16 Nov : Annual Fest (Tech., Cultrual, Literary)
23 Nov : Last Teaching Day (2nd Year ondwards)
25 - 30 Nov : PUT (Whole Syllabus)
29 Nov : Last Teaching Day (1st Year)

DECEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

W:25 (E:25), H:6

2-4 Dec : PUT (Whole Syllabus)
5-7 Dec : Internal Practical Exam
9 to 31 Dec : University Exam **
25 Dec : Christmas Day

** Subject to notification of University.

Total : Working Days- 141 (Teaching Days-95, Internal Exam Days-24, Univ. Exam Days-19, Other Act. Days-03), Holidays/Off-43

Note : A separate activity calendar will be issued by all departments comprising their departmental Technical, Cultural, Sports, Co-curricular and Extra-curricular activitis/events planned for Odd Semester 2019-20.

INFORMATION FOR THE FACULTY :
1. Prepare date-wise lecture plan, submit to the respective HoD latest by 04.07.2019 (For 1st Year : 10.08.2019) and attach a copy of the same in course file of respective subject.
2. The attendance should be uploaded on the ERP on daily basis.
3. Answer Copies of Sessional Test /PUT should be evaluated & shown to the students within TWO days & ensure the uploading of marks on the ERP.
4. No class should be left unattended as per the time table but if inevitable then proper intimation in this regard to HoD is must.
5. All are required to take proper prior permission from respective HoD before availing any type of leave. Avoid pre-fix OR suffix type of leaves.
6. Invigilation duty has to be performed as per the schedule decided by Exam Cell. In case of any absence, a substitute must be provided by the concerned faculty.

GUIDELINES TO THE STUDENTS : The following points must be noted by students for the upcoming session:
1. Students registering themselves after commecement of classses, shall be liable to deposit the fine.
2. All Sessional Test will be of 3 hrs duration (ST-1 from Unit 1&2 , ST-2 from Unit 1 to 4 and PUT from the whole syllabus).
3. All students are required to maintain minimum 75% of attendance (in each theory and practical subjects) before appearing in Sessional Tests / PUT. List of students having shortage of attendance will be displayed on the departmental notice board before two days from commencement of each Sessional Exam/Tests.
4. Minimum 75% overall attendance is required to appear in the University End Semester examination as per university guidelines.
5. RAGGING is a punishable offence, all students are required to refrain from it. FIR shall be lodged against the culprit, as per order of Hon'ble Supreme Court.

(DIRECTOR)