

G.L. Bajaj Group of Institution, Mathura

Date: 5.01.2016

NOTICE

Start of Even Sem. (2015-16)

All students (as mentioned hereunder) are hereby informed that the schedule for registration and commencement of regular classes for forthcoming Even Sem. (2015-16) will be as follows –

Course	Registration can be done upto	Commencement of Classes
B.Tech (I Year, II Year, III Year)	Jan. 27, 2016	Jan. 28, 2016
B.Arch	Jan. 27, 2016	Jan. 28, 2016
MBA	Jan. 27, 2016	Jan. 28, 2016

Procedure for Registration:

1. Registration means, you become a bonafide student of the college for the said session. Failing to register may render your name being struck-off from the roll list. Registration can also be done by proxy through an authorized letter.
2. Go to cash counter to obtain "No-Dues" certificate by clearing all the dues outstanding against your name. These dues could be :
 - a. Balance Academic Fee
 - b. Hostel Fee (for hostler's only), if any balance
 - c. Bus Fee, if any balance
 - d. Any other dues like library fine, etc.
3. Student should approach to their Programme Coordinator to complete the registration formalities as per his instructions.

Note: Students are advised to prepare well in advanced by communicating to their parents about their dues and depositing their outstanding dues in time.


Dr. Meenu Gupta
Director

Cc: Admin Officer / Registrar / Programme Coordinators / All Faculty Members / All Notice Boards